

	<p>a reward for mentor group who collects the most cartridges/mobiles phones. Reward is to be £20 and sweets. David agreed to promote scheme with a brief in assembly and family leaders will re-enforce during their family times</p> <p>Outstanding Action Points 7, 8 & 9 – Agenda items</p>	David C/FWD
4	<p><u>Approval of Accounts 2009/2010</u></p> <p>Account record discussed and accepted. The Lottery Account has now been closed. A nominal sum remains in a Halifax account (@ £150) but it is in the process of being closed by Simon. This has taken some time as we needed to obtain the signature from the previous treasurer. This is being sought then the funds will be transferred into the FOAC account</p>	Simon
5	<p><u>Quiz Night</u></p> <p>Risk Assessment has been signed off for the event and an Events Licence obtained to sell alcohol at a cost of £21. Alison/Claire T/Jackie/Dawn/Sam/Kate all helping with Simon as quizmaster. Simon agreed to organise approx 9 rounds and do 'Jokers' and 'Double Points' as well as organise background music before the event. Set up will be 6pm with doors opening at 7pm, and the Quiz starting at 7.30pm. <i>Prize for winning team is a tin of sweets, losing team will receive a wooden spoon</i></p> <p>Food will be supplied by 'Danny's Fish Shop' The Mount, Coulsdon. Price agreed includes condiments/ serviettes and cutlery. Food will be delivered and Sue Buckingham agreed we could use the classroom kitchen to keep food warm and to use fridges for drinks etc. Kate discussed bringing quiches. Charges for drinks:- £7.50 bottle of wine; £1.50 for lager; £2.00 for bitter; £1.50 for wine sold by the glass and 50p for soft drinks. It was agreed that a few boxes of wine would be bought to serve glasses of wine from saving the bottles to be sold whole.</p> <p>Action: Kate to bring disposable glasses, quiches and alcohol</p> <p>Raffle to be held at event, prizes discussed could include:- golf lesson, chocolates, wine, meals for two at the Wattenden/Fox/Tudor Rose public houses and driving lessons.</p> <p>Action: Committee members to email Kate with list of prizes acquired.</p> <p>Claire has obtained a separate Raffle item of a signed Crystal Palace Football with 500 tickets to be sold at £1 each. This would be open to the students as well as attendees to the quiz night.</p>	<p>Kate to check shopping required</p> <p>Kate</p> <p>All</p> <p>Claire</p>

6	<p><u>Future Events to December 2011</u> Car Boot Sale (14/05/11)</p> <p>Village Fair (02/07/11) – brief discussion on making/ selling doughnuts. Action: Kate to find out viability/costing of this option. Also to approach Willmot Dixon to see if they would sponsor a diesel generator for this event.</p> <p>Mufti day to raise funds for FOAC refreshments that are used at various Academy events Action: David to confirm when we can book this into diary</p> <p>Christmas Market (26/11/11) – discussed was the possibility of having an ice rink in the Car Park Action: Kate to check costings/viability</p>	<p>Kate</p> <p>David</p> <p>Kate</p>
7	<p><u>Communication & Twitter</u> Facebook Forum page is being discussed at Oasis where parents sign up to gain further insight to what is happening at the school. Nothing is yet set up as the idea is in its infancy. Action: David to advise further at next meeting</p> <p>Newsletter was agreed to be a good idea to provide feedback on what FOAC was doing and to advertise forthcoming events. Kate agreed to do this in the interim with Henrietta assisting</p>	<p>David</p> <p>Kate/Henrietta</p>
8	<p><u>External Funding</u> The committee agreed that there was various external funding available that was not being 'tapped into'. Discussed was the Tesco's Charitable Trust and local banks (Natwest/Barclays) etc who match money raised at fundraising for school events. It was agreed that this needed to be investigated further Action: Claire Taylor to look at external funding opportunities</p>	<p>Claire T.</p>
9	<p><u>Refreshments</u> Forthcoming Dance Show that was schedule to run on Thursday 24/03/11 and Friday 25/03/11 will now only run on the Thursday. Dawn, Claire and Alison agreed to serve refreshments on this date Action: Mark to email Kate times refreshments needed for this event.</p> <p>Dawn/Alison/Jackie are serving the refreshments on 10/03/11.</p> <p>Graduation Ceremony for Year 9 to celebrate them leaving KS3 and joining KS4 will take place on 07/04/11. Parents are invited to attend from 2.30pm.</p>	<p>Mark</p>

	Dawn and Claire T will help with serving. Action: Sue Buckingham will organise cakes/squash/tea & coffee and check that the Servery can be used.	Sue
10	<u>Year 11 Yearbook 2011</u> Approx 126 Yearbooks required at a costing of £17.50 per book. Committee agreed to subsidise this Yearbook in principle but would like more details of costings as it seemed rather expensive. It was discussed that the Students may have to contribute £10 towards their Year book. Committee requested more details of the costing involved and decided to defer decision until next meeting. Jackie offered to do a quote for the Year 11 Yearbook and bring a copy of a previous Yearbook that had been done Action: David to investigate	David
11	<u>Towergate Insurance Offer</u> Kate brought before the committee a brief outline on this Insurance Offer. It was decided by the committee to revisit this Agenda item around November 2011	C/FWD Kate
12	<u>A.O.B</u> Dawn announced that her daughter Rebecca won a Sports Award and that was maybe something that the Academy could use as a 'good news' story Sue Buckingham discussed a forthcoming fundraising charity walk organised for 15/03/11. Y7 & Y8 would donate £1 and do a sponsor run/walk on school fields with all students completing task earning a medal. The family group who raised the most funds would be presented with an Endeavour Award Service Shield. FOAC agreed to fund the medals/shield up to a maximum cost of £300. David Millar suggested a tour of the new build for FOAC members once building work finished. Committee agreed to this. David informed the committee that there was a possible limit on when the floodlight pitches could be used with the lights being requested to be switched off by 6pm. He requested that if any committee member was willing would they sign a form requesting the lights remain on until 9.30pm.	
13	<u>Date of Next Meeting</u> Thursday 7 th April 2011 at 7.00pm The meeting closed at 9.00pm.	