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|          | <b>Year 11 Yearbook</b> – We agreed to fund 50% of the cost of the yearbook up to a maximum of £1000. Mark will notify Rob Martin who is organising production.  | <b>Mark</b>  |
| <b>4</b> | <b><u>Financial Statement</u></b><br><br>The updated Financial Statement was distributed to the committee via email prior to the meeting. No comments were recorded.   |  |
| <b>5</b> | <b><u>Quiz Night De-brief</u></b><br><br>Kate reported that 150 people attended the event with 23 teams taking part. We raised £1000. We discussed what worked well or would benefit from change and agreed to try a 'Pie & Mash' Quiz Night next year. It was noted at the end of the night that three tables had consumed their own alcohol which obviously conflicts with the Licence that we held. We will have to police this better next time. We also discussed the poor acoustics; however we accepted that this will probably not be an issue next year as we will be in the new building.<br><br>We discussed running another Quiz Night in the Autumn but felt that the high turnout would be reduced if it became a bi-annual event.   |  |
| <b>6</b> | <b><u>Car Boot Sale</u></b><br><br>To be held on 14 <sup>th</sup> May. Gates open for sellers at 0730 and for buyers at 0900. Simon briefed the committee on his past experience of this event. We discussed the following:-<br><br><b>Access:</b> Simon said that access to the site is controlled by parking attendants at the top of driveway and by the car park too.<br><br><b>Advertising:</b> We will produce a poster and leaflets and organise a local newspaper advert and a CR5 advert. Banners will be placed at Waddington Avenue and Coulsdon Road. Kate will arrange for internet advertising too.<br><br><b>Risk Assessment:</b> Kate will produce and send a copy to David. We agreed that pedestrians would not be allowed on site until all cars were stationary.<br><br><b>First Aider:</b> Claire Taylor and Dawn Lockyer are qualified and will attend.<br><br><b>Food:</b> In the past a BBQ has been used and they have cooked hot dogs and bacon rolls. Mark suggested using the Willmott Dixon portacabin kitchen rather than using a BBQ. | <b>Kate/Claire</b><br><br><b>Kate</b><br><br><b>Mark</b> |

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|           | <p>He will speak to them and report back.</p> <p><b>Toilets:</b> Due to the re-build, we are restricted with easy access to toilets. Mark said that he would speak to Willmott Dixon about using their facilities. Claire Taylor (T) suggested hiring portaloos and will investigate the cost.</p> <p>Volunteers: Kate, Claire Taylor, Dawn, Jacky Vasili, Jackie Hann, Simon</p>   | <b>Mark/Claire (T)</b>   |
| <b>7</b>  | <p><b><u>Grand Summer Raffle</u></b></p> <p>Claire Taylor (T) has written to many large attractions asking them to donate prizes for a Grand Summer Raffle. She has been very successful and has obtained great prizes. We agreed to sell the tickets for £1 each and will sell them at the Village Fair, Car Boot Sale, and new Parent's Induction Day.</p>  |  |
| <b>8</b>  | <p><b><u>Village Fair</u></b></p> <p>The stall is now booked through Rotary. After a tasting session, we agreed to organise a Krispy Kreme stall at the Village Fair. It will cost us £3.95 for a dozen doughnuts or 0.33 each and we will sell them at £1 per doughnut or 4 for the price of 3. We will buy 1500 doughnuts, (125) dozen and will supply cold drinks and sell Grand Summer raffle tickets too. Graham noted that we should consider the impact of hot weather on the glazed coating of the doughnuts.</p> <p>We discussed printing the Oasis symbol onto the bags but we felt that 1500 bags strewn around the park with our logo on would not be such a good idea. Instead Mark will look at putting the 'O' symbol on a piece of mdf to use as a backdrop in the gazebo.</p> <p>Volunteers for the event so far: Jacky, Tracey, Graham, Henrietta, Kate, Simon, Claire Taylor (T), plus any students that wish to help. We agreed to draw up an hourly rota at the next meeting.</p> <p>We also discussed the possibility of Willmott Dixon sponsoring the event. Mark has a contact and will speak with him.</p> | <b>Mark</b><br><br><br><br><br><br><br><br><br><br><b>Mark</b> |
| <b>9</b>  | <b><u>Christmas Fair</u></b> – Item deferred to next meeting  |  |
| <b>10</b> | <p><b><u>Support Your School</u></b></p> <p>Claire Taylor (T) updated the meeting on the scheme. She said that it appeared to be going well. She has received £70 for disused mobiles alone.</p>  |  |

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| 11 | <p><b><u>Lost Property &amp; Refreshments</u></b></p> <p><b>Refreshments:</b> Kate asked if we could hold an annual Mufti Day in October which would hopefully generate around £600. This would be divided into £200 per term for the Academy to use for refreshments. At the end of each term, any unspent funds would be gifted to help towards the events that the Academy run for students who have done well. Mark said that in principle this would be acceptable; however we would have to think of something other than a Mufti as he is concerned that attendance levels dip by up to 15% on a Mufti Day.</p> <p>Sue asked for assistance on 12 May for Parent’s Evening. Alison and Dawn volunteered to help.</p> <p><b>Lost Property:</b> Claire Taylor helped to try and sort out the unclaimed clothing. She has now bagged it up ready for collection. Claire Taylor (T) will contact Bag2School to see if she can arrange for them to pick it up.</p> | <p><b>C/Fwd to July diary planning meeting</b></p> <p><b>Alison/Dawn</b></p> <p><b>Claire Taylor (T)</b></p> |
| 12 | <p><b><u>Realignment into Family Groups</u></b></p> <p>We agreed not to pursue this idea for the time being.</p>   |  |
| 13 | <p><b><u>Communication and Twitter</u></b></p> <p>Kate reported that we now had 19 Followers on Twitter and requested that we re-consider disbanding our use of it and allow it to continue for one year before a final decision is made on its effectiveness. Mark agreed that this was reasonable.</p>   |  |
| 14 | <p><b><u>A.O.B.</u></b></p> <p>Mark briefed the committee on the recent OFSTED inspection and report. We all noted its contents and expressed our great support for both the staff and the hard work of the students for achieving such an excellent endorsement from the Inspectors.</p>  |  |
| 15 | <p><b><u>Date of Next Meeting</u></b><br/>Tuesday 10<sup>th</sup> May, G20</p>   |  |